

23 May 2023

Worthing Council Meeting 23 May 2023

Council Chamber, Worthing Town Hall

6.30 pm

Agenda

15 May 2023

ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:

Part A

1. Apologies for Absence

2. Election of the Mayor

To elect the Mayor of the Borough until the Annual Meeting of the Council in 2024.

The Mayor to declare their acceptance of office.

3. Appointment of the Deputy Mayor

To appoint a Deputy Mayor of the Borough until the Annual Meeting of the Council in 2024.

The Deputy Mayor to declare their acceptance of office.

4. Returning Officer's Return of Persons Elected (Pages 5 - 6)

To receive and note the Return of Persons Elected at the 4 May 2023 Borough Council elections.

5. Declarations of Interest

Members and Officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

Director for Communities:
Tina Favier
Adur & Worthing Councils,
Town Hall, Chapel Road,
Worthing, West Sussex, BN11 1HA

6. Confirmation of Minutes

To approve the minutes of the meeting held on 18 April 2023, copies of which have been previously circulated.

7. Vote of thanks to the outgoing Mayor and presentation of past Mayor Insignia

8. Items raised under Urgency Provisions

To consider any items the Mayor has agreed are urgent.

9. Announcements by the Mayor and / or Head of Paid Service

10. Political proportionality and allocation of committee seats (Pages 7 - 22)

To consider a report by the Director for Digital, Sustainability & Resources, attached as item 10.

(Details of the nominated committee memberships will be published to the website when they are received from each of the Political Groups)

11. Youth Mayor

To note the Youth Mayor for 2023/24.

Part B - Not for Publication - Exempt information Reports

None.

Tina Favier
Director for Communities

dafane

Recording of this meeting

The Council will be live streaming this meeting, including public question time. A recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).).

For Democratic Services enquiries relating to this meeting please contact:

Neil Terry Democratic Services Manager & Deputy Monitoring Officer 01903 221073

Email: neil.terry@adur-worthing.gov.uk

For Legal Services enquiries relating to this meeting please contact:

Joanne Lee Head of Legal Services and Monitoring Officer 01903 221134 jo.lee@adur-worthing.gov.uk

Agenda Item 4



Annual Council 23 May 2023

Returning Officer's Return of Persons Elected on 4 May 2023

ALPHABETICAL LIST OF WARDS	NAME AND ADDRESS OF MEMBER	DESCRIPTION	YEAR OF RETIREMENT
Broadwater	SMITH, Dawn Sherralyn	Labour Party	2027
Castle	COX, Sophie	Labour Party	2027
Central	BAXTER, Caroline Elizabeth	Labour Party	2027
Central	BOZKURT, Odul	Labour Party	2026
Gaisford	CHOWDHURY, Ferdousi Henna	Labour Party	2027
Goring	HUNT, Claire	Green Party	2027

ALPHABETICAL LIST OF WARDS	NAME AND ADDRESS OF MEMBER	DESCRIPTION	YEAR OF RETIREMENT
Heene	ABRAHAMS, Helen Leonie	Labour Party	2027
Marine	WELLS, Vicki Claire Janet	Labour Party	2027
Offington	HUMPHREYS, Daniel John Michael	The Conservative Party	2027
Salvington	ATKINS, Noel	The Conservative Party	2027
Selden	WALKER, Carl	Labour Party	2027
Tarring	SCHAN, Hilary Margaret Mary	Labour Party	2027

Catherine Howe Returning Officer

Local Government Act 1972 Background Papers:

Returning Officer's Declaration of Results

Agenda Item 10



Annual Council 23 May 2023

Ward(s) Affected: All

Political proportionality and allocation of committee seats

Report by the Director for Digital, Sustainability & Resources

Executive Summary

1. Purpose

- 1.1. The report outlines a number of decisions required by Council to ensure that the decision making structure for 2023/24 is determined according to the Council's Constitution, this includes:
 - 1.1.1. To note the Political Balance of the Council;
 - 1.1.2. To agree the allocation of seats based on the Political Balance of the Council, following the results of the Borough elections on 4 May 2023;
 - 1.1.3. In accordance with Political Group nominations, to appoint Members to seats on Committees for 2023/24;
 - 1.1.4. To appoint the Chairs and Vice-Chairs to each Committee for 2023/24;
 - 1.1.5. To note the Leader of the Main Opposition for 2023/24.

2. Recommendations

- 2.1. That the Council notes the decision making structure of the Council and the political balance of the Council as detailed in paragraphs 4.1 and 4.2 and Appendix A.
- 2.2. That the Council appoints to the Committees in accordance with the wishes of the Political Groups on the Council detailed in Appendix B.
- 2.3. That the Chairs and Vice-Chairs of Committees be appointed until the Annual Meeting of the Council in 2024.
- 2.4. In accordance with Council Procedure Rule 38, the Council notes the Leader of the Conservative Group as the Leader of the Main Opposition.

3. Context

- 3.1. The business conducted at the Annual Meeting of Council is governed by legislation and the procedure rules for the Annual Council Meeting, as set out in Part 4 of the Council's Constitution.
- 3.2. To streamline the business of the Annual Meeting of Council the items relating to Political Balance, decision making structure, appointments to Committees and the Chair and Vice-Chair roles are included within this single report.

4. Issues for consideration

- 4.1. Members are asked to note the political balance of the Council since the results of the Borough election on 4 May 2023 and confirm the allocation of seats, as detailed at Appendix A.
- 4.2. Group Leaders have been consulted regarding their proposed nominations to the various seats in the decision making structure. The Council is asked to agree the non-executive committee memberships. These are outlined in Appendix B (Details of the nominated committee memberships will be published to the website once they are received from each of the Political Groups).

- 4.3. That the Council appoints the Chairs and Vice-Chairs to the non-executive committees. The nominations from the Leading Group are indicated in Appendix B (Details of the nominated committee memberships will be published to the website once they are received from each of the Political Groups).
- 4.4. In accordance with the Constitution, Council Procedure Rule (CPR) 38 (appointment of the Leader of the Main Opposition), the Council is asked to note the Leader of the Conservative Group as the Leader of the Main Opposition.

5. Engagement and Communication

5.1. Group Leaders have been consulted regarding their proposed nominations to the various seats in the decision making structure.

6. Financial Implications

6.1. The financial implications arising from this report, any Special Responsibility Allowances that may be payable, have been taken into account in the 2023/24 budget.

7. Legal Implications

- 7.1. s106 Local Government Act 1972 provides that Councils may make Standing Orders for the regulation of their proceedings and business.
- 7.2. s111 Local Government Act 1972 provides that the Council shall have the power to do anything which is calculated to facilitate or is conducive or incidental to the discharge of any of their functions.
- 7.3. s15, 16 and 17 of the Local Government and Housing Act 1989 set out powers and duties in relation to Political Balance on Committees and the exceptions and exemptions therein.
- 7.4. Local Government Act 2000 as amended by the Local Government and Public Involvement in Health Act 2007 sets out regulations regarding appointments to Executive and Committees in Councils that have adopted Executive arrangements.

Background Papers

Local Government Act 1972
Local Government and Housing Act 1989
Local Government Act 2000
Local Government and Public Involvement in Health Act 2007
Knowles on Local Authority Meetings – A manual of Law and Practice
Result of Poll(s) Elections held on 4 May 2023

Officer Contact Details:-

Neil Terry
Democratic Services Manager
01903 221073
neil.terry@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

Matter considered and no issues identified.

2. Social

2.1 Social Value

Matter considered and no issues identified.

2.2 Equality Issues

Committees must take proper account of the Council's duties to promote compliance with the convention rights scheduled in the Human Rights Act 1988, to reduce crime and disorder and to promote equalities.

2.3 Community Safety Issues (Section 17)

Matter considered and no issues identified.

2.4 Human Rights Issues

Matter considered and no issues identified.

3. Environmental

Matter considered and no issues identified.

4. Governance

The Committee structure for Worthing Borough Council, including Joint Committees with Adur District Council, are set out in the Council's Constitution.

(a) Representation of Political Groups on the Council

To confirm the political groups and the number and proportion of seats held.

Representation on the Council and the number and proportion of seats held are as follows:

Number of seats on Council: (37)	Political Group	Proportion of seats (100%)
24	Labour	64.86%
11	Conservative	29.73%
2	Ungrouped	5.41%

In accordance with the rules on political representation, the number of seats to be taken by each political group (a political group comprises of 2 or more members) on the Council's committees are set out below. Appropriate provision has also been made for ungrouped members in respect of any remaining committee places. The council must appoint any unallocated seats to ungrouped members in accordance with section 16(2A) Local Government and Housing Act 1989 (as amended).

Number of seats on Committees

Labour	39
Conservative	18
Ungrouped	3

Please note that the following are not included in the above figures because the political balance requirements do not apply:

- Cabinet and Joint Strategic Committee (as all are made up of the Executive);
- Licensing Committee (when determining matters under the 2003/05 Licensing Acts)

In consultation with Group Leaders and Ungrouped Members, the proposed allocation of seats is as follows:-

Committee	No. of Seats	Labour	Conservative	Ungrouped
Joint Audit & Governance	8	5	2	1
Licensing	15	10	4	1
Planning	8	5	3	0
Overview & Scrutiny	15	10	4	1
Joint Overview & Scrutiny	8	5	3	0
Joint Staff	3	2	1	0
Joint Senior Staff	3	2	1	0
TOTAL	60	39	18	3

JOINT COMMITTEE MEMBERSHIP / APPOINTMENTS 2023-24

Joint Strategic Committee Membership is the Leader and their Cabinet (no requirement for political balance)			
No	Councillor Political Group		
	Worthing Borough Co	ouncil	
1	Chair:		
2	Vice-Chair:		
3	tbc		
4	tbc		
5	tbc		
6	tbc		
7	tbc		
8	tbc		
9	tbc		
	Adur District Cour	ncil	
1	Chair:		
2	Vice-Chair:		
3			
4			
5			
6			

Joint Audit and Governance Committee (requirement for political balance)			
No	Councillor	Political Group	
	Worthing Borough Co	ouncil	
1	Chair:	Labour	
2	Vice-Chair:	Labour	
3		Labour	
4		Labour	
5		Labour	
6		Conservative	
7		Conservative	
8		Liberal Democrat	
Adur District Council			
1	Chair:		
2	Vice Chair:		
3			
4			
5			
6			
7			
8			

^{**} **Note:** Not more than one member to be a Cabinet Member

For Standards matters:

Independent persons: Simon Norris-Jones and Lindsay Viljoen (1 vacancy)
Parish representatives: Lancing Parish Council (1) – Sompting Parish Council (1)

Joint Staff Committee (requirement for political balance)				
No	Councillor	Political Group		
	Worthing Borough Council			
1	Chair:	Labour		
2	Vice-Chair:	Labour		
3		Conservative		
Adur District Council				
1	Chair:			
2	Vice Chair:			
3				

	Joint Senior Staff Committee (requirement for political balance)			
No	Councillor	Political Group		
	Worthing Borough Council			
1	Chair:	Labour		
2	Vice-Chair:	Labour		
3		Conservative		
	Adur District Council			
1	Chair:			
2	Vice-Chair:			
3				

Note: Each Council must have one Cabinet member

	Joint Overview & Scrutiny Committee (requirement for political balance)			
No	Councillor	Political Group		
	Worthing Borough C	ouncil		
1	Chair:	Labour		
2	Vice-Chair:	Labour		
3		Labour		
4		Labour		
5		Labour		
6		Conservative		
7		Conservative		
8		Conservative		
	Adur District Council			
1	Chair:			
2	Vice Chair:			
3				
4				
5				
6				
7				
8				



COMMITTEE MEMBERSHIP / APPOINTMENTS 2023-24

Cabinet, appointed by the Leader				
		Councillor		Title
1			Leader	
2			tbc	
3			tbc	
4			tbc	
5			tbc	
6			tbc	
7			tbc	
8			tbc	
9			tbc	
	Policy Advisors to Cabinet Members These are not Council appointments; they are made by the individual Cabinet Member and advised to the Director of Communities.			
1				Leader
2				tbc
3				tbc
4				tbc
5				tbc
6				tbc

Worthing Planning Committee (requirement for political balance)			
No	Councillor	Political Group	
1	Chair:	Labour	
2	Vice-Chair:	Labour	
3		Labour	
4		Labour	
5		Labour	
6		Conservative	
7		Conservative	
8		Conservative	

It is a requirement that Members and substitute members of this Committee must receive appropriate training.

Overview and Scrutiny Committee

(requirement for political balance)

No	Councillor	Political Group
1	Chair:	Labour
2	Vice-Chair:	Labour
3		Labour
4		Labour
5		Labour
6		Labour
7		Labour
8		Labour
9		Labour
10		Labour
11		Conservative
12		Conservative
13		Conservative
14		Conservative
15		Liberal Democrat

Worthing representative on the West Sussex Health and Adult Social Care Committee (membership is from the Scrutiny Committee)		
tbc	Labour	

Licensing and Control Committees 'A' and 'B' (requirement for political balance)		
No	Councillor	Political Group
1	Chair:	Labour
2	Vice-Chair:	Labour
3		Labour
4		Labour
5		Labour
6		Labour
7		Labour
8		Labour
9		Labour
10		Labour
11		Conservative
12		Conservative
13		Conservative
14		Conservative
15		Green
Substitu	ute Member Nomination	Political Group

Note:

Although two separate Committees operating under different rules, it is suggested that Membership/Chairperson/Vice-Chairperson are the same for both.

It is a requirement that Members of this Committee must receive appropriate training.

Substitutes are not permitted for 'B' Committee.

Requirement for Political balance is dependent on which Committee is meeting. Officers will ensure this is correct in each case.

Notified Group Leaders (Regulation 8(3))

Labour Group - Cllr Dr Beccy Cooper (Leader) Cllr Carl Walker (Deputy)

Conservative Group - Cllr Kevin Jenkins (Leader) Cllr Elizabeth Sparkes (Deputy)

JOINT COMMITTEE MEMBERSHIP / APPOINTMENTS 2023-24

Joint Strategic Committee Membership is the Leader and their Cabinet (no requirement for political balance)		
No	Councillor	Political Group
	Worthing Borough Co	ouncil
1	Chair: Cllr Beccy Cooper	Labour
2	Vice-Chair: Cllr Carl Walker	Labour
3	Cllr Caroline Baxter	Labour
4	Cllr Sophie Cox	Labour
5	Cllr Rita Garner	Labour
6	Cllr Emma Taylor	Labour
7	Cllr John Turley	Labour
8	Cllr Vicki Wells	Labour
9	Cllr Rosey Whorlow	Labour
	Adur District Cour	ncil
1	Chair:	
2	Vice-Chair:	
3		
4		
5		
6		

Joint Audit and Governance Committee (requirement for political balance)		
Councillor	Political Group	
Worthing Borough Co	ouncil	
Chair: Cllr Dan Hermitage	Labour	
Vice-Chair: Cllr Mike Barrett	Labour	
Clr Odul Bozkurt	Labour	
Cllr Ibsha Choudhury	Labour	
Cllr John Turley	Labour	
Cllr Steve Waight	Conservative	
Cllr Nigel Morgan	Conservative	
Clir Hazel Thorpe	Liberal Democrat	
Adur District Coun	ncil	
Chair:		
Vice Chair:		
	Councillor Worthing Borough Co Chair: Cllr Dan Hermitage Vice-Chair: Cllr Mike Barrett Clr Odul Bozkurt Cllr Ibsha Choudhury Cllr John Turley Cllr Steve Waight Cllr Nigel Morgan Cllr Hazel Thorpe Adur District Cour	

^{**} **Note:** Not more than one member to be a Cabinet Member

For Standards matters:

Independent persons: Simon Norris-Jones and Lindsay Viljoen (1 vacancy)
Parish representatives: Lancing Parish Council (1) – Sompting Parish Council (1)

Joint Staff Committee (requirement for political balance)			
No	Councillor	Political Group	
	Worthing Borough Council		
1	Chair: Cllr Rosey Whorlow	Labour	
2	Vice-Chair: Cllr Margaret Howard	Labour	
3	Cllr Elizabeth Sparkes	Conservative	
Adur District Council			
1	Chair:		
2	Vice Chair:		
3			

Joint Senior Staff Committee (requirement for political balance)			
No	Councillor	Political Group	
	Worthing Borough Co	ouncil	
1	Chair: Cllr Beccy Cooper	Labour	
2	Vice-Chair: Cllr Carl Walker	Labour	
3	Cllr Kevin Jenkins	Conservative	
Adur District Council			
1	Chair:		
2	Vice-Chair:		
3			

Note: Each Council must have one Cabinet member

Joint Overview & Scrutiny Committee (requirement for political balance)		
No	Councillor	Political Group
	Worthing Borough C	ouncil
1	Cllr Cathy Glynn-Davies	Labour
2	Cllr Dan Hermitage	Labour
3	Cllr Margaret Howard	Labour
4	Cllr Richard Mulholland	Labour
5	Cllr Hilary Schan	Labour
6	Cllr Daniel Humphreys	Conservative
7	Vice-Chair: Cllr Elizabeth Sparkes	Conservative
8	Chair: Cllr Heather Mercer	Conservative
	Adur District Cou	ncil
1	Chair:	
2	Vice Chair:	
3		
4		
5		
6		
7		
8		



COMMITTEE MEMBERSHIP / APPOINTMENTS 2023-24

Cabinet, appointed by the Leader					
		Councillor		Title	
1	Cllr	Beccy Cooper	Leader		
2	Cllr	Carl Walker	Deputy Le	eader	
3	Cllr	Caroline Baxter	Cabinet N	Member for Regeneration	
4	Cllr	Sophie Cox	Cabinet N	Member for Climate Emergency	
5	Cllr	Rita Garner	Cabinet N	Member for Culture & Leisure	
6	Cllr	Emma Taylor	Cabinet N	Member for Citizen Services	
7	Cllr	John Turley	Cabinet N	Member for Resources	
8	Cllr	Vicki Wells	Cabinet N	Member for the Environment	
9	Cllr	Rosey Whorlow	Cabinet Member for Community Wellbeing		
Policy Advisors to Cabinet Members These are not Council appointments; they are made by the individual Cabinet Member and advised to the Director of Communities.					
1		Cllr Dale Overton		Leader	
2		Cllr Dan Hermitag	е	Deputy Leader	
3		Cllrs Richard Mulh and Andy Whight	nolland	Cabinet Member for Regeneration	
4		Cllr Helen Abrahams		Cabinet Member for Climate Emergency	
5		Cllrs Cathy Glynn- and Hilary Schan	-Davies	Cabinet Member for Culture & Leisure	
6		Cllrs Margaret Hov	ward and	Cabinet Member for Citizen Services	

	Dawn Smith	
7	Cllr Odul Bozkurt	Cabinet Member for Resources
8	Cllrs Mike Barrett and Ibsha Choudhury	Cabinet Member for the Environment
9	Cllrs Henna Chowdhury and Samuel Theodoridi	Cabinet Member for Community Wellbeing

Worthing Planning Committee (requirement for political balance)		
No	Councillor	Political Group
1	Chair: Cllr Andy Whight	Labour
2	Vice-Chair: Cllr Odul Bozkurt	Labour
3	Cllr Helen Abrahams	Labour
4	Cllr Sophie Cox	Labour
5	Cllr Samuel Theodoridi	Labour
6	Cllr Noel Atkins	Conservative
7	Cllr Russ Cochran	Conservative
8	Cllr Daniel Coxhill	Conservative

It is a requirement that Members and Substitute Members of this Committee must receive appropriate training before sitting on the Committee.

Overview and Scrutiny Committee

(requirement for political balance)

No	Councillor	Political Group
1	Cllr Mike Barrett	Labour
2	Cllr Hanna Chowdhury	Labour
3	Cllr Cathy Glynn-Davies	Labour
4	Cllr Dan Hermitage	Labour
5	Cllr Margaret Howard	Labour
6	Cllr Richard Mulholland	Labour
7	Cllr Dale Overton	Labour
8	Cllr Hilary Schan	Labour
9	Cllr Dawn Smith	Labour
10	Cllr Samuel Theodoridi	Labour
11	Cllr Daniel Humphreys	Conservative
12	Vice-Chair: Cllr Elizabeth Sparkes	Conservative
13	Chair: Cllr Heather Mercer	Conservative
14	Cllr Kevin Jenkins	Conservative
15	Cllr Hazel Thorpe	Liberal Democrat

Worthing representative on the West Sussex Health and Adult Social Care Committee (membership is from the Scrutiny Committee)		
Cllr Cathy Glynn-Davies	Labour	

Licensing and Control Committees 'A' and 'B' (requirement for political balance)		
No	Councillor	Political Group
1	Chair: Cllr Henna Chowdhury	Labour
2	Vice-Chair: Cllr Richard Mulholland	Labour
3	Clir Helen Abrahams	Labour
4	Cllr Mike Barrett	Labour
5	Cllr Cathy Glynn-Davies	Labour
6	Cllr Dale Overton	Labour
7	Cllr Hilary Schan	Labour
8	Cllr Samuel Theodoridi	Labour
9	Cllr Andy Whight	Labour
10	Cllr Rosey Whorlow	Labour
11	Cllr Russ Cochran	Conservative
12	Cllr Kevin Jenkins	Conservative
13	Cllr Richard Nowak	Conservative
14	Cllr Charles James	Conservative
15	Cllr Claire Hunt	Green
Substitute Member Nomination		Political Group
_	Any with valid training	All

Note:

Although two separate Committees operating under different rules, it is suggested that Membership/Chairperson/Vice-Chairperson are the same for both.

It is a requirement that Members of this Committee must receive appropriate training.

Substitutes are not permitted for 'B' Committee.

Requirement for Political balance is dependent on which Committee is meeting. Officers will ensure this is correct in each case.

Notified Group Leaders (Regulation 8(3))

Labour Group - Cllr Dr Beccy Cooper (Leader) Cllr Carl Walker (Deputy)

Conservative Group - Cllr Kevin Jenkins (Leader) Cllr Elizabeth Sparkes (Deputy)

